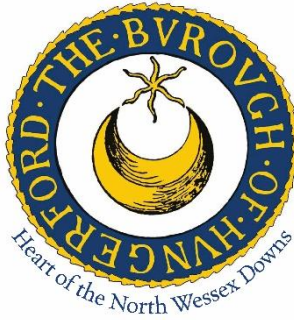


# HUNGERFORD TOWN COUNCIL

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**MINUTES** of the **Highways and Transport Committee** held on 27 January 2020 at 7pm in The Library Building, Hungerford.

**Present:** Cllrs Chicken, Knight, Downe, Simpson, Hawkins, Fyfe

- 1) **Apologies for absence** – there were none.
- 2) **Declarations of interest** – None.
- 3) **Agreement of minutes of meeting held on 25 November 2019:** The minutes were agreed and signed as a true record. *Cllr Knight proposed, seconded by Cllr Chicken*
- 4) **Update on Actions from previous meetings.**
  - a) **Parking** - Cllr Chicken has written to the 3 Swans regarding parking of delivery lorries.
  - b) **Cllr Hudson's letter to Paul Hendry re Lower Denford junction** – nothing to report.
  - c) **Wildflower areas** – nothing to report.
- 5) **Smarten up Hungerford** – John Wilmot presented his report.
  - a) The Committee discussed the SUH's funding request and agreed to revisit the request at a later date when more information is available.
- 6) **Pigeon Working Party** – the committee agreed to set up a working party comprised of Cllrs. Fyfe, Downe, Chicken and 1 member of the public. The working party is tasked with collating the information on the history of the pigeon problem and the various methods of pest control and compiling a report to present to Full Council at its April meeting. The report will include costs, solutions and recommendations. Full Council to make a decision at the April meeting of the way forward. Proposed Cllr Knight, seconded Cllr Hawkins.
- 7) **Christmas Light Debrief and working party** – It was agreed to set up a working party comprised of Cllrs Chicken, Hawkins, R Ballard and S Chatters. The working party will review the Christmas Lights project. Proposed Cllr Fyfe, seconded Cllr Simpson.
- 8) **Review Risk Assessments** – The Committee reviewed the H & T risk assessments. The risk assessments were signed by the Chairman. Proposed Cllr Downe, Seconded Cllr Simpson
- 9) **Cllr Chicken reported on the new car park arrangements at Station Road car park** – there was discussion regarding access to the 3 Swans. The Town Council has no powers to resolve the matter therefore the matter will be referred to West Berkshire Council. **Action:** Cllr Chicken/Simpson.

- 10) Cllr Chicken reported on the possibility of additional parking bays at Atherton Crescent.** The committee delegated authority to Cllr Chicken to fact find the suggestion. Proposed Cllr Simpson, Seconded Cllr Knight.
- 11) Cllr Chicken reported on the possibility of moving the taxi rank to, it was suggested, outside the Town Hall.** It was agreed that Cllr Chicken will pursue the matter with the District Councillors.
- 12) Tesco Car Park Safety** – The Council discussed car park safety and agreed to delegate authority to Cllr Fyfe to write a letter to Tesco head office outlining Council concerns.
- 13) Footpaths improvement scheme Station Road** - The committee discussed the WBC consultation on the proposed footpaths improvement scheme at Station Road and does not currently support the project due to a number of concerns including public safety. The committee agreed to request a site visit with Highways and the District Councillors. Action Office.
- 14) Tennis Club noticeboard** - The committee discussed Hungerford Tennis Club's request to put up a noticeboard beneath the bridge and Cllr Chicken proposed a motion to give permission dependant on space. Seconded Cllr Knight.

**The meeting closed at 8.50pm**